Region 5 Rules & Regulations

2010

AYSO - Region 5
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AYSO REGION 5 RULES

ARTICLE 1. PURPOSE

The six basic tenets of the American Youth Soccer Organization (AYSO) are “Everyone Plays,” “Open Registration,” “Balanced Teams,” “Positive Coaching,” “Good Sportsmanship,” and “Player Development.” Region 5 is one of many hundred geographically distinct organizations of your soccer players operating under the auspices of AYSO National. Each Region is sequentially numbered in the order of its establishment and is grouped with proximately located Regions into an Area, which is in turn grouped with other proximately located Areas into a Section. Region 5 is in Area K, Section 11. The typical soccer programs for an AYSO Region include the Regular Fall Season, which is the heart of the AYSO program in which all players participate, as well as an extension of the Fall Season for Championship Playoffs and All-Star play along with secondary programs such as Spring Season play and Tournament play, which are open to those participating in Regular Season play. The operation of Region 5, as well as other Regions, is governed by the Policy Statements, By-Laws, and Rules and Regulations, hereinafter referred to collectively as AYSO Policies of AYSO National. However, to better establish uniform policies and operating procedures for Region 5, these “Region 5 Rules” have been established. Unless otherwise specified, these Rules shall apply to all Divisions, both Boys and Girls. These Rules shall neither conflict with nor supersede any AYSO Policies. These Rules, and any Guidelines adopted in accordance with Article 3, shall be made available to all Region 5 Members.

ARTICLE 2. MEMBERSHIP

There are six categories of Members as listed here. Board of Director Members (Directors) elected as per Article 10, Section 2 Coaches, currently registered and certified by the RCA Referees, currently registered and certified by the RRA Assistants to RCA and RRA as noted in Article 3, Sections 6 and 7 Coordinators as defined in Article 4 All registered players, with players represented by a parent or legal guardian

ARTICLE 3. BOARD OF DIRECTORS (BOD)

The Board of Directors (BOD) shall be the governing body of the Region. The BOD shall consist of 32 Directors performing the duties described in this Article. The BOD shall have the power to amend these Rules in accordance with Article 11 or adopt Guidelines for Region operations not otherwise provided for in these Rules. Each Director shall become familiar with, abide by, and ensure compliance with the Rules and Guidelines of Region 5, as well as with AYSO Policies. Each Director shall submit a budget, including anticipated expenditures and revenues, for his area of responsibility to the Finance Committee by March 1. Receiving monies on behalf of the Region is a responsibility that lies solely with the Directors and cannot be delegated. No Director shall solicit or accept any financial gain, including gifts and gratuity of more than a nominal value, in return for their services. Any Director failing to attend three consecutive BOD Meetings, either in person or by proxy, may be removed from the BOD by a majority vote of the currently filled positions on the BOD when such a motion is brought before the BOD.

Section 1.

Commissioner: The Commissioner is the chief executive and presiding officer of the Region. Unless otherwise specified, he/she shall preside, when present, at all meetings of the Region, and shall appoint committees as is provided for in these Rules. He/she shall preside, when present, at all meetings of the Region, and shall appoint committees as is provided for in these Rules. He/she shall, subject to the approval of the BOD, sign contracts and make agreements in the name of and on behalf of the Region. He/she shall be responsible for the counter-signature of all checks by authorized BOD Members and payments issued by and in the name of the Region. He/she shall insure compliance with AYSO Policies, as well as the Rules and Guidelines of Region 5. He/she shall provide meeting agendas to the Secretary in sufficient time to allow for the required notices to be provided. It is the general policy of the region that the regional commissioner not serve as a coach or assistant coach, nor hold any other board or staff position in the region, except with the approval of the regional board.

Section 2.

First Vice Commissioner: The First Vice Commissioner is the second ranking official of Region 5. He/she shall assume the duties of the Commissioner in the latter's absence. He/she

shall apply for field use permits, be responsible for division field allocations for all regular and secondary season games sponsored by the Region, and coordinate night practice field assignments. He/she shall coordinate lighting requirements with the recreation departments and, in conjunction with the Treasurer, resolve related billing issues. He/she shall coordinate post-season play for all-star and division playoffs. He/she shall be responsible for and shall chair the committees for, Rules and Team Formation. He/she shall coordinate the activities of the Division Directors, providing guidance and assistance as necessary.

Section 3.

Second Vice Commissioner: The Second Vice Commissioner is the third ranking official of Region 5. He/she shall assume the duties of the Commissioner in the absence of both the Commissioner and the First Vice Commissioner. He/she shall be responsible for Region activities for spring play and region-sponsored tournaments. He/she shall chair the committees for Nominations, Spring and Tournaments.

Section 4.

Secretary: The Secretary shall keep the minutes of the proceedings of BOD Meetings, the Annual General Meeting (AGM), and Special Meetings of the Region. He/she shall distribute copies of the minutes to all BOD members prior to the next BOD Meeting, shall keep a copy as part of the official records of the Region, and shall provide the provide the Data Processing Director a copy of the minutes on computer disk for archival purposes. He/she shall maintain a Post Office Box for receipts of Region mail. He/she shall regularly collect and distribute the mail, and shall maintain a list of the names, addresses, and phone numbers of all Members, maintaining separate lists for Directors, Coaches, Referees, Assistants, Coordinators, and Players. He/she shall provide notices of meetings in accordance with Article 5, Section 4. He/she shall provide written notification, as directed by the BOD, of specified actions or decisions of the BOD. Any such written notification shall be recorded in the BOD Minutes as the official action of the BOD. He/she shall take possession of the financial records of the Region; present them to the Region auditor, in accordance with Article 7, Sections 6-7, for verification of accuracy and completeness; and shall report to the Commissioner and Treasurer the auditor's findings and

certification of authenticity. He/she shall provide copies of Region 5 Rules and Guidelines to each Director upon election or appointment to the BOD or upon request, to any Member or parent/guardian of any registered player.

Section 5.

Treasurer: The Treasurer shall have custody of all funds, evidences of indebtedness, and other valuable documents and shall deposit funds in the bank of depository. He/she shall keep appropriate records and an accurate account of all money received and paid out. He/she shall report the receipts and disbursements of the Region funds at regular BOD Meetings and render periodic accounts at the times required by Article 7, Sections 6-7. He/she shall collect fees, pay expenses of the Region, and ensure that all checks are countersigned by the Commissioner, First Vice Commissioner, Second Vice Commissioner, Secretary, or other BOD Member as designated by the Commissioner, with family members prohibited from providing countersignatures. He/she shall tabulate monies received and sign a receipt for those monies when accepting funds for deposit. He/she shall make all reports required by AYSO Inc. and shall chair the Finance Committee.

Section 6.

Region Coach Administrator: The Region Coach Administrator (RCA) shall be responsible for the recruiting, training, and approval of eligibility of coaches. He/she shall recommend Head Coaches to the Division Directors He/she shall schedule and conduct clinics for the training of coaches, and he/she shall regularly review the abilities and qualifications of coaches. He/she shall be the spokesperson for the coaches at BOD Meetings. He/she shall coordinate and chair the Coaches Panel in accordance with Article 8, Section 3. He/she shall keep an up-to=date list of the names, addresses, telephone numbers, date of certification, and level of certification of all currently registered a certified Coaches. Each March and September, he/she shall provide a complete copy of such list to the Secretary, and changes shall be recorded in the Minutes of the next regular BOD Meeting. He/she shall promptly report any changes in the list to the Secretary, and such changes shall be recorded in the Minutes of the next regular BOD Meeting. The RCA shall appoint up to three Assistants for recruiting, training, and scheduling. Assistants may attend

the BOD Meetings in an advisory capacity but shall not be voting members of the BOD. The RCA shall provide to the Secretary the names, addresses, and telephone numbers of the Assistants to the RCA. He/she shall chair the All-Star Committee.

Section 7.

Region Referee Administrator: The Region Referee Administrator (RRA) shall be responsible for the recruiting, training, and approval of eligibility of all referees. He/she shall schedule and conduct clinics, administer examinations for the purpose of qualifying referees, and shall regularly review the abilities and qualifications of referees. He/she shall keep an up-to-date list of the names, addresses, telephone numbers, date of certification, and level of certification of all currently registered and certified referees. Each June and December he/she shall provide a complete copy of such list to the Secretary, and such list shall be recorded in the Minutes of the next regular BOD Meeting. He/she shall promptly report any changes in the list to the Secretary, and such changes shall be recorded in the Minutes of the next regular BOD Meeting. He/she shall assign and schedule referees for all regularly scheduled games. He/she shall be responsible for the interpretation of the Laws Of Soccer and the standardization of those interpretations by all referees throughout the Region. He/she shall coordinate and chair the Disciplinary Panel and Referees Panel Meetings in accordance with Article 8, Sections 1 and 2 and shall be the spokesperson for the referees at the BOD Meetings. He/she shall coordinate the purchase and distribution of referee equipment and uniforms. The RRA shall provide to the Secretary the names, addresses, and telephone numbers, of the Assistants to the RRA. The RRA Assistants shall not be voting members of the Board of Directors.

Section 8.

Data Processing: The Data Processing Director shall be responsible for the operation of automated data processing equipment used in Region 5 activities. These activities include, but are not limited to maintaining an archival database of past Members and Volunteers; maintaining an archival database of the Minutes of the Annual General Meetings, Special Meetings, and BOD Meetings, maintaining an archival database of Volunteers, including their names, addresses, phone numbers, and areas of interest. He/she shall distribute this volunteer list to all Directors

and RCA, as requested and provide mailing labels to Directors as requested, including, but not limited to, the Publicity Director for the newsletters. He/she shall assist the Treasurer in maintaining the financial records, and assist in registration activities and such other occasions when the Region 5 data processing equipment may be needed.

Section 9.

Safety: The Safety Director shall be responsible for ensuring a safe playing environment within the Region, and be the caretaker of accident reports. He/she shall be responsible for the distribution of safety guidelines identifying adequate measures to be taken to conduct the game of soccer in a safe manner. He/she shall maintain a file of all injuries reported by registered Members and registered Volunteers and shall retain such records for three years.

Section 10.

Registration: The Registration Director, or Registrar, shall be responsible for registering Members and Region Volunteers. He/she shall organize a staff of volunteers, schedule registration days, and coordinate registration activities. He/she shall ensure that registration forms are reviewed for accuracy and completeness and that fees received pursuant to the Rules are delivered to the Treasure for deposit. He/she shall receive a receipt for such funds and shall keep said receipt until completion of periodic audits in accordance with Article 7, Section 6. He/she shall ensure that at all registrations, Region 5 Rules and Guidelines are available to all Members. He/she shall, in coordination with the Publicity Director, arrange for publicity of registration dates and shall be responsible for the production and distribution of registration information.

Section 11.

Publicity: The Publicity Director shall compose, edit, and issue all items of public interest pertaining to the Region, including, but not limited to tournaments, registration, and feature stories, to agencies communicating news to the public. He/she is also responsible for the publications and distribution of the Region newsletter monthly or as directed by the BOD. The newsletter shall be the primary means of disseminating Region 5 information, including notices and agenda of meetings, team standings, and recognition of Sponsors. One copy per household is

to be distributed to all Members, the Regional Commissioners of the Regions in Area K, the Area K Director, the Section 11 Director, the AYSO Inc. National Office, and to any other interested parties at the discretion of the Publicity Director or the at the directions of the BOD. He/she shall provide the DP (data processing) Director a copy of the newsletter on proper media. He/she shall account for the financial needs of the Yearbook Coordinator and the Photo Day Coordinator, and shall be a member of the Finance Committee.

Section 12.

Fund Raising: The Fund Raising Director shall be responsible for coordinating all fund raising efforts on behalf of the Region. He/she shall obtain a receipt for any funds placed with the Treasurer for deposit. Receipts shall be kept until completion of periodic accounting audits in accordance with Article 7, Section 6.

Section 13.

Field Maintenance: The Field Maintenance Director shall be responsible for maintaining and coordinating the marking of all playing facilities used by Region 5 in all seasons of play. He/she shall maintain an inventory of Region-owned field marking and maintenance equipment and goal posts.

Section 14.

Uniforms: The Uniforms Director shall be responsible for the purchase and distribution of uniforms for the exclusive use of Region 5 players and coaches for Regular Season play, Spring Season play, All-Star play, and Tournament play. He/she shall maintain an inventory of Region-owned equipment and assist Division Coordinators in the management and return of equipment. He/she shall also ensure the return of any unused uniforms and usable goalkeeper shirts at the end of each season.

Section 15.

Equipment: The Equipment Director shall be responsible for the purchase, distribution, and retention of nets, balls, corner flags, and poles used by the Region’s coaches and players for

Regular Season play, Spring Season play, All-Star play, and Tournament play. He/she shall maintain an inventory of Region-owned equipment and assist Division Coordinators in the management and return of equipment.

Section 16.

Schedules and Statistics: The Schedules and Statistics Director shall be responsible for scheduling the fields of play and times for team competition, publishing and distributing schedules to all concerned parties, and compiling team won/lost records of games played. In coordination with the First Vice Commissioner, the RRA, and the Directors of the Divisions involved, he/she shall schedule the fields of play and times for playoff games necessary to determine award winners. In coordination with the First Vice Commissioner he/she shall schedule the fields of play and times for those games. He/she shall report the results of the U10, U12, U14 & U16/19 Divisions competition and competition and award winners to the Publicity Director and Awards Director.

Section 17.

Division U16-U19 Boys: The Director of U16-U19 Boys shall ensure compliance with AYSO Policies in Divisions U16-U19 Boys. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U16-U19 Boys. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U16-U19 Boys. He/she shall also not have any children participating/playing within U16-U19 Boys.

Section 18.

Division U14 Boys: The Director of Divisions U14 Boys shall ensure compliance with AYSO

Policies in Divisions U14 Boys. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U14 Boys. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U14 Boys. He/she shall also not have any children participating/playing within U14 Boys.

Section 19.

Division U12 Boys: The Director of Divisions U12 Boys shall ensure compliance with AYSO Policies in Divisions U12 Boys. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions 4 Boys. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U12 Boys. He/she shall also not have any children participating/playing within U12 Boys.

Section 20.

Division U10 Boys: The Director of Divisions U10 Boys shall ensure compliance with AYSO Policies in Divisions U10 Boys. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by

the coaches, for every player in Divisions 5 Boys. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U10 Boys. He/she shall also not have any children participating/playing within U10 Boys.

Section 21.

Division U8 Boys: The Director of Divisions U8 Boys shall ensure compliance with AYSO Policies in Divisions U8 Boys. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U8 Boys. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U8 Boys. He/she shall also not have any children participating/playing within U8 Boys.

Section 22.

Division U16-U19 Girls: The Director of Divisions U16-U19 Girls shall ensure compliance with AYSO Policies in Divisions U16-U19 Girls. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U16-U19 Girls. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and

assistance as necessary. He/she is prohibited from coaching within U16-U19 Girls. He/she shall also not have any children participating/playing within U16-U19 Girls.

Section 23.

Division U14 Girls: The Director of Divisions U14 Girls shall ensure compliance with AYSO Policies in Divisions U14 Girls. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U14 Girls. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U14 Girls. He/she shall also not have any children participating/playing within U14 Girls.

Section 24.

Division U12 Girls: The Director of Divisions U12 Girls shall ensure compliance with AYSO Policies in Divisions U12 Girls. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U12 Girls. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U12 Girls. He/she shall also not have any children participating/playing within U12 Girls.

Section 25.

Division U10 Girls: The Director of Divisions U10 Girls shall ensure compliance with AYSO Policies in Divisions U10 Girls. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U10 Girls. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U10 Girls. He/she shall also not have any children participating/playing within U10 Girls.

Section 26.

Division U8 Girls: The Director of Divisions U8 Girls shall ensure compliance with AYSO Policies in Divisions U8 Girls. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall be responsible for distributing and collecting uniform rating forms, as approved by the BOD and completed by the coaches, for every player in Divisions U8 Girls. He/she shall also recruit Division Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within U8 Girls. He/she shall also not have any children participating/playing within U8 Girls.

Section 27.

Division U5-U6: The Director of Division U5-U6 shall ensure compliance with AYSO Policies in Division U5-U6. He/she shall assist the RCA in the recruitment of a Coach for each team and shall select a Head Coach for each team. He/she shall be responsible for team formation in accordance with the procedures established by the BOD. He/she shall also recruit Division

Coordinators and work with them to disseminate information. He/she shall provide the names, addresses, and telephone numbers of the Division Coordinators to the Secretary. He/she shall coordinate his/her activities with the First Vice Commissioner, requesting guidance and assistance as necessary. He/she is prohibited from coaching within Division U5-U6. He/she shall also not have any children participating/playing within U5-U6.

Section 28.

Sponsors: The Sponsors Director shall be responsible for the coordination of the team sponsor program. He/she shall contact nearby commercial establishments, businesspersons, and other entrepreneurs to communicate the advantages of team sponsorship. He/she shall assist Division Directors in disseminating sponsorship forms and information. He/she shall advise teams to acknowledge community support by including sponsors' names on team banners, and shall keep a list of the sponsors, including the names, addresses, phone numbers, contribution amount, date of contribution, and team sponsored. He/she shall provide this list to the Finance Committee for planning purposes, and to the Publicity Director and the Yearbook Coordinator. He/she shall be a member of the Finance Committee.

Section 29.

Awards: The Awards Director shall be responsible for the acquisition and distribution of all awards, including trophies, patches, pins, sponsor plaques, and service awards, which are given by the Region in recognition of a contribution or an accomplishment. He/she shall be a member of the Finance Committee.

Section 30.

AYSO PLUS Program: The PLUS Director shall be responsible for maintaining and coordinating the activities of the AYSO PLUS Program as it relates to Region 5, and as per BOD approved guidelines.

Section 31.

Webmaster: The Webmaster Director shall be responsible for maintaining and coordinating the

web site and web pages for the region as directed by the BOD.

Section 32.

CVPA: The Child Volunteer Protection Advocate will be assigned by the Commissioner after proper training, and he/she shall serve to protect the children and volunteers within the region according to the AYSO Safe Haven Program. He/she shall ensure that every volunteer within the Region is registered annually with AYSO National.

Section 33.

Snack Bar: The Snack Bar Director shall be responsible for maintaining and coordinating the snack bar, all equipment, and supplies. He/she shall manage schedule of, provide instructions for, and train snack bar workers, ensure attendance of snack bar workers, manage the snack bar budget, ensure that inventory is taken at the end of every game day by the snack bar workers to determine what needs to be replenished. He/she shall coordinate the purchase of food and supplies for the snack bar and will set merchandise, inventory, and pricing strategies. He/she shall have "Food Safe Certification" and coordinated the with the County of Orange in maintaining the county health inspections. He/she shall coordinate his/her activities with Treasurer, requesting guidance and assistance as necessary.

ARTICLE 4. COORDINATORS

Section 1.

Division Coordinator: Each Division Director may select up to three Division Coordinators. Division Coordinators shall be responsible for assisting the Division Directors in disseminating Region information to coaches and parents. Special duties of the Division Coordinators include the following ensure that nets and corner flags and available for the fields in their respective Divisions, collect statistics from their assigned teams and report them to the Director responsible for schedules and statistics: keep their own records of league standings; assist their Division Director in the distribution and collection of equipment, pictures, awards, and other items.

Section 2.

Spring Coordinator: The Spring Coordinator, as assigned by the Commissioner and approved by the BOD, shall ensure compliance with AYSO Policies for all spring play. He/she shall be responsible for coordinating spring team schedules and assisting other BOD members in the conduct of spring play. The Spring Coordinator is the focal point for issues associated with spring play. He/she shall coordinate his/her activities with the Second Vice Commissioner, requesting guidance and assistance as necessary.

Section 3.

Yearbook: The Yearbook Coordinator, as assigned by the Commissioner and approved by the BOD, shall be responsible for the collection of pictures to be included in the yearbook and the rosters of all teams, BOD, Assistants, Referees, and Coordinators. He/she shall ensure that all sponsors contributing to the Region are represented therein. He/she is responsible for the layout, publication, and distribution of the yearbook. He/she shall coordinate his/her activities with Publicity Director, requesting guidance and assistance as necessary.

Section 4.

Photography: The Photography Coordinator, as assigned by the Commissioner and approved by the BOD, shall be responsible for recruiting and organizing a group of volunteers to schedule and conduct Photo Day activities. He/she shall also procure the services of a photographer for Photo Day, and upon receipt of completed photos, shall coordinate and supervise the distribution of the photos. He/she shall provide adequate copies of team pictures and negatives to the Yearbook Director and the Awards Director, to support the completion of recognition plaques and yearbook printing. He/she shall coordinate his/her activities with Publicity Director, requesting guidance and assistance as necessary.

Section 5.

Others: Any of the above mentioned BOD members might assign coordinators for the activities for which they are responsible. These coordinators are urged to attend board meetings and committee meetings as appropriate.

ARTICLE 5. MEETINGS

Section 1.

Annual General Meetings (AGM): The AGM shall be held in January of each year. The AGM shall be open to all Members as well as any other person having an interest in the Region. Nominees for BOD positions shall be set before the assembly and an election of Directors shall be held. The election shall be conducted in accordance with Article 10, Section 2.

Section 2.

Special Meetings: Special Meetings may be called by the Commissioner, by a majority of the currently filled positions of the BOD, or at the written and signed request of twenty-five percent of the registered Members of the Region. Special Meetings may be called for any legal purpose.

Section 3.

Board of Directors Meeting: The BOD shall conduct a minimum of ten regular monthly meetings to transact the business of the Region. Additional meetings may be called by the Commissioner or a majority of the currently filled positions of the BOD. All Members, as defined in Article 2, and other persons having an interest in the meeting, may attend BOD Meetings unless the BOD specifies otherwise. Only Directors, as defined in Article 3, Sections 1-33, shall have the right to vote at BOD Meetings.

Section 4.

Committee Meetings: The various committees shall meet as required in these Rules. Attendance and/or participation at the Committee Meetings shall be restricted to the committee members unless specified otherwise. The chairperson shall be responsible for ensuring that minutes of the meetings are recorded and presented to the BOD long with a report at the next regularly scheduled BOD Meeting.

Section 5.

Panel Meetings: The Review Panel, Referees Panel, and Coaches Panel shall meet as required in these Rules. Attendance and/or participation at Panel Meetings shall be restricted to the panel members unless specified otherwise. The chairperson shall be responsible for ensuring that minutes of the meetings are recorded and presented to the BOD along with a report at the next regularly scheduled BOD Meeting. The minutes shall reflect the compliance with procedural requirements such as notice to the members, presence of a quorum, concurrence of a majority on any votes. However, the details of specific allegations or acts of misconduct need not be recorded, and the names of those making the complaints shall remain confidential.

Section 6.

Notice of Meetings: Notice of meetings shall be as noted here.

AGM Meetings: Notice shall be given to all Members, not less than thirty days before such meeting. A copy of such notice shall be mailed or e-mailed to each BOD member at the addresses in the records of the Secretary. The notice shall include the place, date, and time of the meeting, as well as the names of all those who are nominees and an agenda of any other business to be transacted, including the proposed text of any motions upon which a vote will be taken. Notice shall also be placed on the Region 5 Web Site.

Special Meetings: Notice shall be given to all Members, not less than thirty days, nor more than ninety days, before such meeting. A copy of such notice shall be mailed or e-mailed to each Member at the address appearing in the records of the Secretary. The notice shall include: the place, date, and time of the meeting; the specific nature of the business to be transacted, including the proposed text of any motions upon which a vote will be taken; and a statement that no other business may be transacted. Notice shall also be placed on the Region 5 Web Site. Any person entitled to call a Special Meeting of Members may direct a written request to the Commissioner or Secretary. Any such request shall state the specific nature of the business to be transacted, including the proposed text of any motion upon which a vote will be taken. Upon receipt, the Secretary shall give notice as specified herein. If the notice is not given within twenty days after

receipt of the request, the person entitled to call the meeting may give the notice.

BOD Meetings: Notice shall be given to all Directors, not less than seven days before regular meetings. The notice shall state the place, date and time of the meeting, and an agenda of the business to be transacted, including the proposed motions upon which a vote will be taken. A copy of such notice shall be mailed or e-mailed to each Director at the address appearing in the records of the Secretary. Notice shall also be placed on the Region 5 Web Site.

Special Meetings of the BOD: Shall be held upon four days' notice by first-class mail or forty-eight hours' notice delivered personally, or by telephone, facsimile, or e-mail. The notice shall state the place, date and time of the meeting, and an agenda of the business to be transacted, including the proposed text of any motions upon which a vote will be taken. Notice shall also be placed on the Region 5 Web Site. [5]

Committee and Panel Meetings: The Chairperson of the respective committee or panel shall be responsible for scheduling his/her meetings and shall give a minimum of two days notice of the time, date, and location of the meeting to all those assigned or appointed to the respective committee or panel.

Section 7.

Quorum: For the AGM or a Special Meeting, a quorum shall consist of the Members present. For a BOD Meeting, a quorum shall consist of a majority of the currently filled Director positions, as specified in Article 3, Sections 1-33, or a majority of the officers from the group of Commissioner, RRA, RCA, CVPA, Treasurer, Registrar, and Safety Director. No business shall be transacted at any BOD Meeting unless a quorum is initially present when the meeting is called to order. A BOD Meeting at which a quorum is initially present may continue to transact business until adjournment, notwithstanding the withdrawal of enough Directors to leave less than a quorum. However, if any action requires a vote, such action must be approved by at least a majority of the required quorum for such meeting. For a committee or panel meeting, a quorum

shall consist of a majority of those assigned or appointed to the respective Committee or Panel.

Section 8.

Voting: These are the voting guidelines for the different meeting types. All decisions by the BOD are subject to a veto by the Commissioner if he/she feels the decision will violate AYSO national operating regulations. Such a veto may be reviewed by the Area Director if requested by a vote of one-third of the currently filled BOD positions.

Annual General Meetings and Special Meetings: All Members, as defined in Article 2, shall have the right to vote at the Annual General Meeting (AGM) and Special Meetings. Issues and actions shall be approved or disapproved by a majority of those present and eligible to vote, unless a greater number is required by these Rules. No individual shall be entitled to more than one vote.

BOD Meetings: Except for the Regional Commissioner, who may vote only in the event of a tie, each Director is to have one vote, either in person or by proxy, at all BOD Meetings. Issues and actions shall be approved or disapproved by a majority of those present and eligible to vote, unless a greater number is required by these Rules. At no time shall a Board Member be permitted to cast more than one vote on an issue or action to be decided by the BOD. Shared Director's positions are discouraged, but, if a Director's position is shared, those sharing the position may cast only one vote for the position.

Items Not On Agenda of AGM, Special Meeting, or BOD Meeting: In order to provide all Members or Directors a better opportunity to participate in any action or issue of special interest or importance, any vote required for any issue or action which is not on the agenda and has not been provided to the Members or Directors in accordance with Article 5, Section 6, shall require a vote of two-thirds of the required quorum for such meeting.

Committee and Panel Meetings: All members assigned to or appointed to the various committees or panels shall have the right to vote on any issue or action that is put before the committee or panel for a vote. Any issue or action requiring a vote shall be approved or disapproved by majority of those present and eligible to vote.

Section 9.

Proxies: The following definitions and guidelines apply to the use of proxies.

Definition: A proxy is defined as a written authorization signed by a member giving the power to vote on his/her behalf to another member. The definition of signed for the purpose of this section means the placing of the member's name on the proxy, whether by manual signature, typewriting, facsimile, email, or otherwise by the member. Proxy votes meeting the requirements of this section shall be allowed at the BOD Meetings, but no proxies shall be allowed at the AGM, Special Meetings, Committee Meetings, or Panel Meetings.

Vote of Proxy: When a BOD member who cannot attend a BOD Meeting gives to a member attending the BOD Meeting a vote of proxy, this allows that person to cast a vote concerning either policy or actions to be taken by the Board. A vote of proxy may not be used for either approval or expulsion of members. The proxy, in order to be valid, must by delivered to the Secretary, or to the presiding Director in the Secretary's absence, prior to the opening of the meeting. No proxy shall be valid after the expiration of one month from the date of its execution, and every proxy shall be revocable at the pleasure of the member executing it. A vote of proxy must be dated and address the specific policy to which it was designed to be used and state whether the vote cast should be yes or no. All votes cast by proxy must be recorded in the BOD minutes, reflecting whether the vote was yes or no. Any misuse of a vote of proxy will call for appropriate BOD action. A proxy vote shall not be considered when determining a quorum.

ARTICLE 6. COMMITTEES

Section 1.

Standing Committees: Standing committees, as provided for in paragraphs (a)-(h) below, shall perform the duties specified therein. Except for the Executive Committee, whose membership is restricted, all standing committees shall be comprised of the designated Chair and four or more additional Directors appointed by the Commissioner, approved by a majority vote of the BOD, and serving at the pleasure of the BOD. All actions of committees, unless specified otherwise, shall be subject to approval by the BOD.

a.) Executive Committee: The Executive Committee shall be chaired by the Regional Commissioner and shall include the First Vice Commissioner, Second Vice Commissioner, Treasurer, and Secretary. It shall conduct business, as necessary and appropriate, not otherwise requiring action of the full BOD.

b.) Finance Committee: The Finance Committee shall be chaired by the Treasurer and shall oversee the financial affairs of the Region. It shall provide guidance to and coordinate the activities of the Fund Raising, Uniform, and Equipment Directors along with the Sponsors, , Awards, and Publicity Directors. It shall prepare an annual budget and ensure that expenditures are within authorized budgets. It shall prepare the fiscal year budget and recommend to the BOD for approval player registration fees that will support that budget. It shall monitor Region expenditures to ensure that they are within authorized budgets.

c.) Nominations Committee: The Nomination Committee shall be chaired by the Second Vice Commissioner and shall recruit candidates for elected positions on the BOD and verify willingness to serve. It shall present its list of candidates at least one month before the AGM to the BOD for approval. Upon approval by the BOD of a final list of candidates, it shall prepare written ballots for the AGM election held in accordance with Article 10, Section 2. The ballots shall list all candidates for all positions with the candidates for each position listed in alphabetical order, and there shall be a space provided for write-in votes for each position.

d.) Rules Committee: The Rules Committee shall be chaired by the First Vice Commissioner and shall review the Region 5 Rules and Guidelines annually or more often as necessary and make recommendations to the BOD for proposed changes.

e.) Team Formation Committee: The Team Formation Committee shall be chaired by the First Vice Commissioner and shall establish team formation procedures, seeking to maximize the parity among the teams in the same Division by balancing the ages and soccer skills of the players. A member of the Committee shall be present at each Division's team formation meeting and shall ensure compliance with the established team formation procedures. The procedures shall provide for: mandatory pairings, upon request, of siblings; discretionary pairings, as requested, to accommodate assistant coaching, child care, transportation, and other hardships; even distribution of All-Star nominees; waiting lists and the addition of players to teams after initial team formation has been completed.

f.) Spring Soccer Committee: The Spring Soccer Committee shall be chaired by the Second Vice Commissioner and shall establish procedures for, organize, and coordinate the Spring Soccer program. The procedures shall require player participation in the just-concluded Regular Fall Season program is a prerequisite to participation in the Spring program, along with an inclusionary approach. The Spring Soccer program, as a secondary program, shall be self supporting, maintained from funds collected by the Region from such secondary programs

g.) All-Star Committee: The All-Star Committee shall be chaired by the Region Coach Administrator and shall establish All-Star selection procedures. The All- Star selection procedures shall require that players participating in the All-Star program shall have participated in a minimum of one-half of the games in Regular Season Play. Selection of players for participation in the All-Star program shall be based primarily on their ability. The All-Star program shall be self-supporting and not use Regular Season funds, and the All-Star program shall be subordinate to and shall not become a more extensive or important part of the Region's overall program than Regular Fall Season play. The All- Star program shall not

diminish volunteer resources needed for Regular Fall Season play.

(h) Tournament Committee: The Tournament Committee shall be chaired by the Second Vice Commissioner and shall organize and coordinate Tournament Play and the HI-5 Tournament.

Section 2.

Other Committees: The BOD may, by resolution adopted by a majority vote, create one or more other committees for specific purposes and for limited duration. Each committee shall consist of no less than five Directors, appointed by the Commissioner, and approved by a majority vote of the BOD, to serve at the pleasure of the BOD and to operate upon approval of the BOD. The committee shall have the authority of the BOD to fulfill its duties. All actions of committees, unless specified otherwise, shall be subject to approval by the BOD.

ARTICLE 7. FINANCES

Section 1.

Fiscal Year: The fiscal year shall run from July 1 to June 30 the following year for each year.

Section 2.

Budgets: No later than March 1, each Director and Committee Chair shall submit to the Finance Committee anticipated expenditures and revenues for their respective areas of involvement for inclusion into the planned fiscal budget.

Section 3.

Registration Fees: Player registration fees shall be set by the Finance Committee and approved by the BOD. Such fees may be waived, reduced, or deferred by the Regional Commissioner or Finance Committee in cases of financial hardship of the registrant. Fee waivers, reductions or deferrals shall be kept as confidential as possible in keeping with sound financial practices.

Section 4.

Sponsorship Fees: Annual sponsor fees shall be set by the Finance Committee and approved by the BOD. Sponsor contributions are the primary source for funding the yearbook. Their support is appreciated and acknowledge through the presentation of recognition plaques and by reference in the newsletter, yearbook, and team banners.

Section 5.

Refund Policy: For any player who withdraws from the program shall be entitled to a full refund of registration fees, if requested before the date of the player draft (usually held in July). After the player draft and before September 1 a $50 administrative fee (per player) will be deducted from the amount paid. Refunds after September 1 will be handled on a case-by-case basis at the discretion of the board. All request of refunds must be submitted in writing.

Section 6.

Audits: The Region's financial records shall be audited annually, no later than March 15, by an independent auditor selected by the Finance Committee and approved by the BOD. Records shall also be audited at any mid-term change of the Treasurer or any unusual event surrounding the Treasurer's term as the Region's financial agent.

Section 7.

Administration of Records and Reports: The bank statement and the cancelled checks shall be mailed through AYSO National to the Treasurer. A monthly statement from AYSO National will be sent to the Commissioner for review and submittal to the Treasurer. The Treasurer shall submit a financial report of the Region's assets and liabilities at each regularly scheduled BOD Meeting. The Treasurer shall surrender the Region's financial records for audit at the times stated in Section 6 of this Article. At no time shall the Treasurer or prospective Treasurer act as the auditing agent for the Region concurrent with his term or anticipated term as Treasurer.

Section 8.

Publication of Financial Statements and Budgets: The Region's annual financial statement and

budget shall be disseminated to all Region 5 Members no late than July 15 of each year. It shall be deemed sufficient to publish such information in the Region newsletter.

a.) Financial Statement: The Financial Statement shall include a statement of receipts and expenditures for the previous fiscal year and a statement of the assets and liabilities of the Region at the previous fiscal year.

b.) Budget: The Budget shall include the anticipated expenditures and revenues for the current fiscal year.

Section 9.

Account Signatories: All checks drawn on any bank account maintained by the Region shall bear two signatures, one of which must be either the Commissioner or the Treasurer. Additional signatories must be authorized by BOD action. Two signatories from the same household shall not be allowed and at least three signatories should be maintained on all regional bank accounts.

Section 10.

Transfer of Funds: All funds received by the Region, whether from fees, gift, or otherwise, must be deposited into the Region checking account from which all expenses and disbursements must be paid. All funds transferred in or out of the Region savings account must be transferred from or to the Region checking account. No expenses are to be paid from collected monies that have not first been deposited into the Region checking account.

Section 11.

Cash Handling: The Treasurer in cooperation with other BOD and staff members shall establish internal control procedures to safeguard against the misuse or loss of Region assets, especially in regard to cash receipts and cash disbursements. These internal controls shall include the following procedures.

a.) Funds withdrawn for cash box change must be deposited back into the Region bank

account on the first available banking day.

b.) All registration fees collected in cash and checks must be reconciled to the bank deposit slips and the AYSO registration forms.

c.) All registration fees collected in cash must be deposited into the Region bank account on the first available banking day.

Section 12.

Receipt Handling: The Treasurer in cooperation with other BOD and staff members shall establish internal control procedures to safeguard against the misuse or loss of Region assets, especially in regard to receipts for monies received on behalf of the Region. These internal controls shall include the following procedures.

a.) A signed cash receipt must be issued for all cash payments, with one copy to the payer and one for Region records.

b.) The cash receipts must be used to reconcile to bank deposit slips for all cash based transactions.

c.) Registration receipts are to be noted on the registration form, with payment type and amount noted, along with initials of the processing volunteer and a check #.

Section 13.

Immediate Accounting: The Treasurer in cooperation with other BOD members shall establish internal control procedures to safeguard against the misuse or loss of regional assets, especially in regard to the immediate accounting to the Treasurer for monies received, checks written upon the Region bank account, invoices received for accounts payable by the Region, and requests for reimbursement of out-of-pocket expenses incurred on behalf of the Region. These internal controls shall include the following procedures.

a.) No signatory should sign a Region check that is blank or that contains missing information.

b.) No signatory should sign a Region check without being able to verify the expense by examining the invoice or request for reimbursement.

c.) Reimbursement requests must be a signed written itemized list of expenses incurred with supporting receipts attached and be submitted to the treasurer within 60 days. Any Reimbursement requests after 60 days must be approved by the BOD.

d.) All bills and payments received for payment by the Region must be forwarded to the Treasurer within five days of receipt.

e.) All bank withdrawal transactions and Region checks shall be annotated with the National Accounting Program (NAP) code that denotes the transaction purpose.

Section 14.

Immediate Deposits: The Treasurer in cooperation with other BOD members shall establish internal control procedures to safeguard against the misuse or loss of regional assets, especially in regard to the immediate deposit of monies received by the Region. These internal controls shall include the following procedures.

a.) All fees collected on behalf of the Region for any purpose shall be deposited at the earliest time after being reconciled with receipts or registration forms.

b.) Under no circumstances shall any person accept on behalf of the Region a post-dated check, or agree to hold any check for later deposit.

ARTICLE 8. PANELS

Section1.

Player Review Panel: The Review Panel shall consist of the Region Referee Administrator as Chairman, the Division Director affected, and three other members of the Region as appointed by the Region Referee Administrator. The Review Panel shall hear and render decisions regarding any event or condition enumerated in Article 9. The Review Panel shall also be convened when deemed necessary by the Region Referee Administrator upon receipt of a written, signed report pertaining to player misconduct. Such report may be submitted to the Commissioner, Region Referee Administrator, or Division Director, with a copy to the Secretary. The Review Panel shall be convened within one week of receipt of such report by the Region Referee Administrator. The Review Panel shall deliberate, considering any pertinent information know first-hand by any members of the Review Panel and revealed to the Review Panel, and shall make a decision as to the appropriate action to be taken. The Region Referee Administrator shall promptly give oral notice to the parties involved of the Review Panel's decision and shall send written confirmation of the decision within forty-eight hours. The Region Referee Administrator shall send a copy of the written notification to the Secretary to be recorded in the BOD Minutes as the official action of the Review Panel.

Section 2.

Referees Panel: When two or more written complaints regarding a referee have been filed with the Region Referee Administrator, a Referees Panel shall be activated within one week of receipt of such complaints. Recognizing the unique and vital role that Referees fill, a Referees Panel is not intended as a disciplinary panel, but rather as a panel for review and correction. A Referees Panel shall be comprised of the Region Referee Administrator and four additional currently registered referees, with an Intermediate badge or higher, to be appointed by the Region Referee Administrator. The Region Referee Administrator shall call the referee in question to a Referees Panel Meeting to review the written complaints. A Referees Panel shall make recommendations for correction; shall suggest additional training techniques, seminars, and materials, and shall follow-up to determine if the problems have been solved.

Section 3.

Coaches Panel: When a coach has been suspended under the provisions of Article 9, Section 3, or when a written and signed complaint against a coach is received by any member of the BOD, that Director shall immediately notify the Commissioner and RCA, and a Coaches Panel shall be convened within one weeks of receipt of the complaint. The Coaches Panel shall be comprised of the Commissioner First Vice Commissioner, Second Vice Commissioner, RCA, Director of the Division affected, and two currently registered and certified Region 5 head coaches selected at the discretion of the RCA. Attendance of the Commissioner, the First Vice Commissioner, or the Second Vice Commissioner shall be mandatory. The RCA will call the coach who is the subject of the complaint to the Coaches Panel Meeting to get his statement and review the complaint. The identity of the person filing the complaint shall not be revealed to the coach. After reviewing the complaint with the coach, he/she shall be excused, and the Coaches Panel shall deliberate, considering any pertinent information known first-hand by any members of the Coaches Panel and revealed to the Coaches Panel, and shall make a decision as to the appropriate action to be taken. The RCA shall promptly give oral notice to the coach of the Coaches Panel decision and shall send written confirmation of the decision within forty-eight hours. The RCA shall also send a copy of the written notification to the Secretary to be recorded in the BOD minutes as the official action of the Coaches Panel.

ARTICLE 9. GAME PROCEDURES AND CONDUCT

Section 1.

Game Environment: In order to present a healthy, athletic environment for players, the consumption of alcoholic beverages or tobacco products by Members is strictly prohibited in the vicinity of the soccer fields during practices and games. For cleanliness reasons, pets, such as cats and dogs, are also not permitted in the vicinity of the soccer fields during practices and games.

Section 2.

Game Stoppages and Delays: The following rules apply to conditions for game conduct.

a.) If for any reason a game is not played or is not completed, the Disciplinary Panel shall

decide the standing of the game depending upon the reason for the game stoppage and other relevant factors. The Disciplinary Panel may reschedule the game, order the game to stand as played, or order such other actions as deemed proper depending upon the circumstances. The Disciplinary Panel shall be the sole judge of the standing of a disputed or shortened game.

b.) All games shall start at their scheduled times and delays of games for any reason shall not extend the start of the following game. The grace period shall be fifteen minutes after the scheduled game time.

c.) With the exception of short-sided play in lower divisions, a team must start a game with a minimum of seven officially registered players of the team. The players must be on the field ready to play at the end of the grace period or forfeit the game. If at any time the number of players on the field drops below the minimum requirement of seven players, the game official shall terminate the game and the game shall be declared a forfeit.

d.) It shall be the responsibility of the referee to start the game on time, and he/she shall be the judge of tardiness of teams. Actions taken by the Disciplinary Panel shall be based solely on Referee's notations on the official AYSO Team Line-up Cards/Referee's Report. No protest regarding late starts shall be entertained without confirmation by the Referee's Report.

e.) An abbreviated game may be played only with the consent and agreement of both coaches and the Division Director or Regional Commissioner, said consent evidenced by a notation on the official AYSO Team Line-up Cards/Referees Report signed by each coach. Any such abbreviated game shall not interfere with the start of the following game in accordance with these Rules.

f.) Coaches are responsible for the actions of their teams, players, assistant coaches, parents, and spectators. Coaches are required to take all precautions necessary to discourage and prevent unruly behavior, threats, and/or assaults on players and referees before, during, and after any game.

Section 3.

Review Action: The following rules apply to disciplinary actions within the Region.

a.) Any player or coach accumulating three marks within a season, where a yellow card or caution is one mark and a red card or ejection is two marks, shall be suspended for the following one scheduled game, and his/her team shall forfeit all games played until he/she begins serving his/her suspension. Each additional point accumulated shall result in an additional one game suspension.

b.) Any player or coach ejected by the referee shall be suspended automatically, without appeal, for the next one scheduled game and may be subject to action by the Review Panel for players or the Coaches Panel for coaches. In the case of a suspended player, it shall be the responsibility of the coach to ensure that said suspension be served. Any coach found in violation of this requirement shall be brought before the Coaches Panel for appropriate action.

c.) Any player or coach who is alleged to have committed a physical assault on a referee or official AR shall be immediately suspended, and such suspension shall remain in force and effect until the Disciplinary Panel reviews the matter for players or the Coaches Panel for coaches.

d.) All assaults, verbal and physical, are to be reported in writing to the Commissioner, Region Referee Administrator, or Division Director with a copy to the Secretary.

e.) Players or coaches ejected twice in one season by a referee shall be suspended, automatically, without appeal, for the next two scheduled Regular Season or Post Season games and shall be subject to further action by the Review Panel for players or the Coaches Panel for coaches. If the ejection was deemed by the referee to be caused by the coach's inability to control the conduct of others on his/her sidelines, the suspension shall be for the next one scheduled game only.

f.) Any coach found guilty of coaching while on suspension shall be subject to additional suspension and/or sanctions. To aid in the enforcement of this rule, coaching is defined as any interaction with assembled team/players, interaction with opposing coach/team, and interaction with game officials. For purposes here a team is two or more players. The restrictions on the above would be in effect for practices, as well as twenty minutes before and after the game as well as during the game.

Section 4.

Protests: A game may be protests when the Laws of the Game have been violated or misinterpreted. A point of judgment on the part of the referee may not be protested. The protest must be presented in writing to the Commissioner, Region Referee Administrator, or Division Director, with a copy to the Secretary, within forty-eight hours after the start of the game. The protest will be turned over to the Region Referee Administrator. If the Region Referee Administrator determines that the protest is valid, he/she will convene a Review Panel. If a protest is to be presented concerning field conditions or uniforms, the referee must be notified prior to the start of the game so that conditions can be rectified if possible.

ARTICLE 10. ELECTIONS, APPOINTMENTS AND REMOVALS

Section 1.

Commissioner Selection and Term of Office: In determining the successor to a Commissioner, the Region BOD shall constitute a nominating commission six to three months prior to the expiration of the Commissioner's term. Such a commission shall be formed immediately in the case of an unexpected vacancy in the Commissioner's position. This nominating commission shall submit its recommendations of one or more candidates for the position of Commissioner to the Region BOD. The BOD shall decide, by majority vote of those positions listed in Article 3, Sections 1 through 33, the person to nominate for the next Commissioner. This nomination must be forwarded to the Area Director as per AYSO National Bylaws. In the absence of a BOD, or in the case of the inability of the BOD to provide a nomination for Commissioner, the Area Director

will be permitted to nominate a Commissioner for the Region. The Area and Section Directors must approve the nomination before that nominee can be appointed by the BOD of AYSO National, in accordance with AYSO Policies. The term for a Commissioner is three years.

Section 2.

BOD Selection and Term of Office: The election of Directors listed in Article 3, Sections 2 through 33, with the exception of the RCA, RRA, RT (treasurer), RR (registrar), Snack Bar Director and CVPA shall be elected at the AGM by a majority of the Members present who may vote in accordance with Article 5, Section 8. The term of office for elected Directors is one year, commencing on February 1. The RCA, RRA, RT, RR, Snack Bar Director and CVPA shall be appointed by the Commissioner, subject to approval by a vote of- two thirds of the currently filled positions of the BOD. The term of office for the appointed Directors is one year, commencing on March 1.

Section 3.

Vacancies: A vacancy in any office existing for any reason shall be filled by appointment by the Commissioner, subject to approval of a majority of the currently filled positions of the BOD. Such appointed Director shall serve the remainder of the unexpired term. No person shall hold more than one position on the BOD at any one time as a regular practice. The Commissioner may, in the interest of expediency, assign the duties of a Board position to another Board Member who shall be designated as the “Acting Director” for that position, but, no Director shall be entitled to more than one vote at any time.

Section 4.

Removal: Except for non-attendance as provided for in Article 3, Directors may be removed by vote of a majority of Members at a Special Meeting, or by a vote of two thirds of the currently filled positions of the BOD at a BOD Meeting. The Commissioner may be suspended by the Area Director or Section Director, and suspended or removed by the BOD of AYSO National, in accordance with AYSO Policies.

ARTICLE 11. AMENDMENTS

Section 1.

Amendments to the Rules: New Rules or Guidelines may be adopted, or current Rules or Guidelines may be amended or repealed, by a vote of two thirds of the currently filled BOD positions, except as otherwise provided in these Rules. All proposed changes to the Rules or Guidelines shall be referred to the Rules Committee for review and recommendation. No later than sixty days after referral by the BOD, the Rules Committee shall make its recommendations to the BOD at a regular BOD Meeting. The BOD shall act upon the request at the next regular BOD Meeting.

Section 2.

Membership Requests for Change: All Members shall be entitled to request changes to the Rules or Guidelines by submitting such requests in writing to a member of the BOD. Any Director receiving such request shall promptly deliver the request to the First Vice Commissioner, who shall bring the matter to the attention of the Rules Committee. No later than sixty days after receipt of the request by the BOD, the Rules Committee shall make its recommendations to the BOD at a regular BOD Meeting. The BOD shall act upon the request at the next regular BOD Meeting. The Secretary shall promptly notify the Member of the decision of the BOD. These Rules have been amended and were set before the Region 5 Board Members for approval. They were subsequently approved and are the Rules by which the business of Region 5 shall be governed.

Secretary: _____ Date: _____

Commissioner: _____ Date: _____

December 2009